

# Talent Insight: Records Manager



RECRUITMENT & TECHNOLOGY SOLUTIONS

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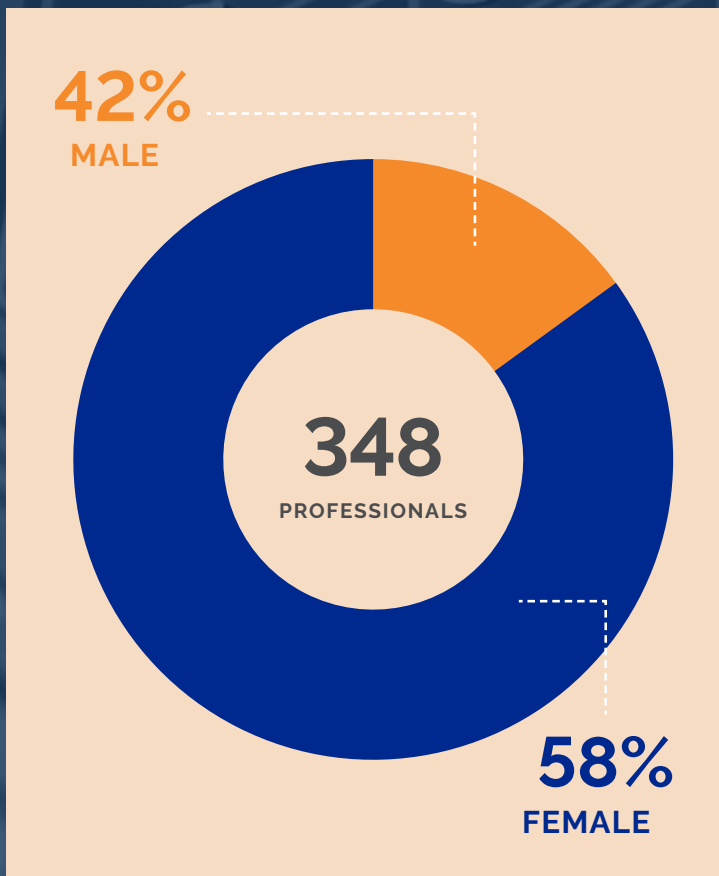
# Records Manager

## OVERVIEW

- Records Managers are 42% male and 58% female. 25 individuals recently changed jobs. The 1.5-year median tenure indicates frequent turnover, driven by digital transformation and career growth opportunities.
- Moderate hiring demand reflects the growing importance of data management and compliance, making the role essential but competitive.
- Professionals switch jobs frequently due to the demand for specialised skills in response to regulatory changes and the digitisation of records.

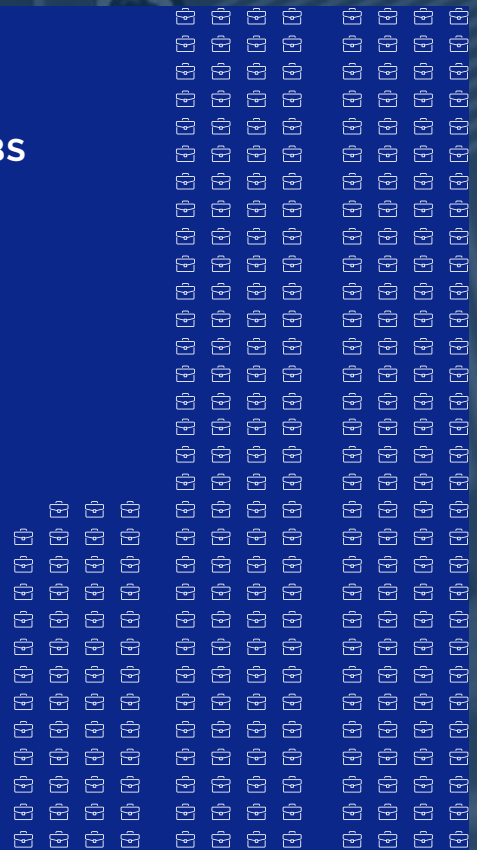
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**25 CHANGED JOBS**

**1.5 YEARS MEDIAN TENURE**  
 Professional are most likely to switch jobs



**HIRING DEMAND**

This talent is **medium on demand**

RECORDS MANAGER

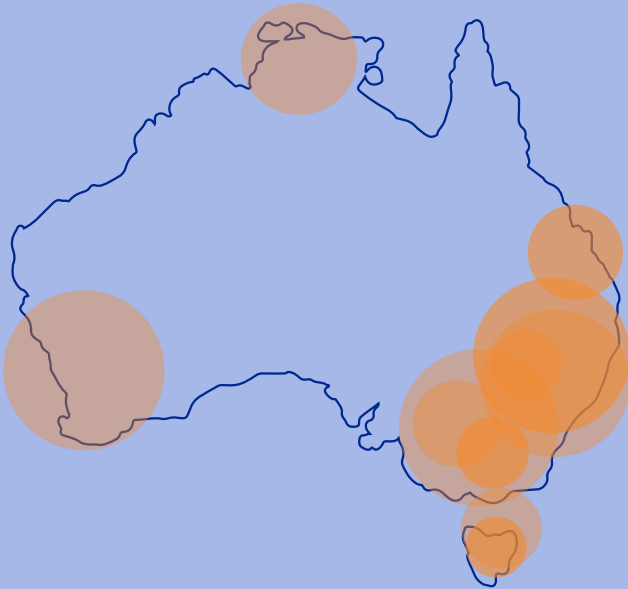
# Top Locations in Australia

## WHAT ARE THE TOP LOCATIONS FOR THIS TALENT?

- Greater Sydney and Greater Melbourne are the leading areas for Records Managers, with 91 and 77 professionals respectively. Melbourne's 5% growth indicates increasing demand, likely driven by digital transformation initiatives in major organisations.
- Adelaide and Newcastle show notable increases (+8% and +25%), reflecting a growing need for specialised record management in these emerging markets.
- Brisbane and Canberra have seen declines (-17% and -3%), possibly due to shifting economic conditions or reduced demand for records management roles in government sectors.



## HIDDEN GEM LOCATIONS



**77** Greater Melbourne Area

**25** Greater Brisbane Area

**23** Greater Perth Area

Market Area	Professionals	1 Year Growth
Greater Sydney Area	<b>91</b>	-3%
Greater Melbourne Area	<b>77</b>	+5%
Greater Canberra Area	<b>36</b>	-3%
Greater Adelaide Area	<b>27</b>	+8%
Greater Brisbane Area	<b>25</b>	-17%
Greater Perth Area	<b>23</b>	-4%
Greater Hobart Area	<b>6</b>	0%
Greater Newcastle Area	<b>5</b>	+25%
Greater Darwin Area	<b>5</b>	0%
Belconnen, Australian Capital Territory, Australia	<b>5</b>	-29%

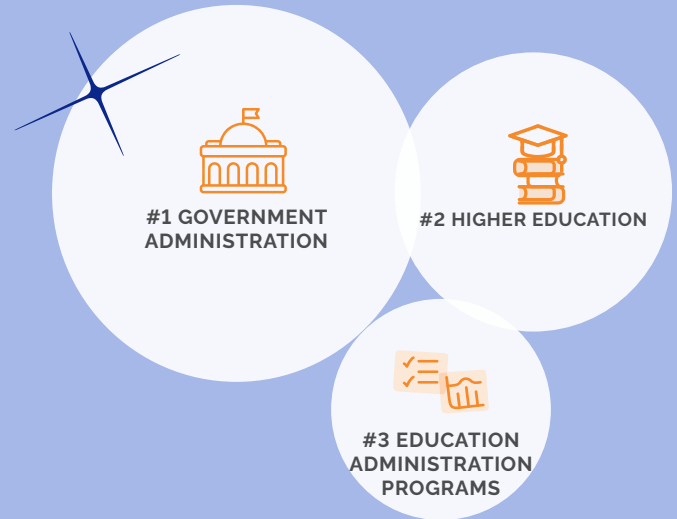
**RECORDS MANAGER**

# Industry Sectors

## WHAT INDUSTRIES ARE EMPLOYING THIS TALENT?

- Government Administration and Higher Education are the largest sectors employing Records Managers, with stable or growing demand due to the critical role of record-keeping in compliance and public service operations.
- Education and Banking have seen significant growth, particularly in Banking (+500%), likely driven by increased regulatory requirements and digital transformation efforts.
- Sectors like Law Practice and Public Health have shown declining or stagnating demand, possibly due to budget constraints or restructuring within these industries.

## INDUSTRIES WITH TOP NUMBER OF PROFESSIONALS



Industry	Professionals	1y Growth	Hiring Demand	Top Employer
Government Administration	<b>64</b>	0%	Moderate	ACT Government
Higher Education	<b>27</b>	+4%	High	Monash University
Education Administration Programs	<b>18</b>	+38%	High	NSW Department of Communities and Justice
Hospitals and Health Care	<b>15</b>	+7%	Low	WA Country Health Service
Law Practice	<b>15</b>	-6%	High	NSW Crown Solicitor's Office
Banking	<b>12</b>	+500%	Very High	NAB
Information Services	<b>11</b>	+10%	Moderate	ONA
IT Service and IT Consulting	<b>11</b>	0%	Low	Serco
Public Health	<b>9</b>	-31%	-	Victorian Department of Health
Defense and Space Manufacturing	<b>8</b>	0%	-	Defense Australia

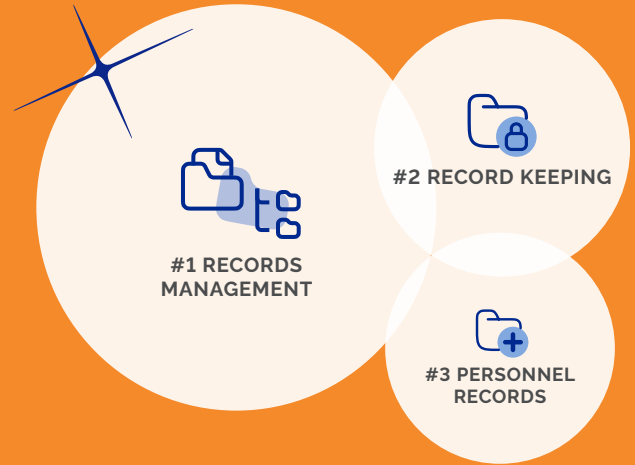
RECORDS MANAGER

# Industry Skills

## WHAT ARE THE MOST COMMON SKILLS AMONG THIS TALENT?

- Records Management and Record Keeping are the most common skills, with 93% and 81% of professionals respectively, reflecting the essential nature of these functions in ensuring compliance and efficient data handling.
- Personnel and Employee Data Management are prominent, with around 50% of professionals skilled in managing sensitive records, driven by increasing data privacy regulations.
- Skills like Information Science and Document Management show a wider gender gap (36% and 34% more females), likely due to greater female representation in administrative and healthcare sectors, where these skills are in demand.

## TOP SKILLS OF THIS TALENT



Skills	Professionals	% of Total	Job posts	Female	Male	Gender Gap
Records Management	<b>323</b>	93%	0	59%	41%	18%
Record Keeping	<b>282</b>	81%	0	59%	41%	18%
Personnel Records	<b>177</b>	51%	0	60%	40%	20%
Employee Data Management	<b>133</b>	38%	0	60%	40%	20%
Medical Records	<b>115</b>	33%	0	65%	35%	30%
Public Records	<b>112</b>	32%	0	56%	44%	12%
Information Management	<b>112</b>	32%	0	64%	36%	28%
Information Science	<b>104</b>	30%	0	68%	32%	36%
Document Management	<b>104</b>	30%	0	67%	33%	34%
Records Retention Management	<b>95</b>	27%	0	53%	47%	6%

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## 1Y GROWTH

The percentage change in number of professionals in this location compared to the number who were in this location one year ago. Growth rates are not provided if there were no professionals in this location in the prior year.

## % OF TOTAL

The percentage of professionals who have this skill listed in the skills section of their LinkedIn profile, divided by the total number of professionals with at least one skill listed on their LinkedIn profile.

## HIDDEN GEM LOCATIONS

Locations where the supply of professionals is high relative to hiring demand.

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